

Agenda

Dorset County Council



Meeting: Staffing Committee
Time: 10.00 am
Date: 13 September 2017
Venue: Committee Room 3, County Hall, Colliton Park, Dorchester, DT1 1XJ

Rebecca Knox (Chairman)
Andy Canning
Steven Lugg

Hilary Cox (Vice-Chairman)
Andrew Cattaway
Andrew Parry

Ray Bryan
Janet Dover

Notes:

- The reports with this agenda are available at www.dorsetforyou.com/countycommittees then click on the link "minutes, agendas and reports". Reports are normally available on this website within two working days of the agenda being sent out.
- We can provide this agenda and the reports as audio tape, CD, large print, Braille, or alternative languages on request.

- **Public Participation**

Guidance on public participation at County Council meetings is available on request or at <http://www.dorsetforyou.com/374629>.

Public Speaking

Members of the public can ask questions and make statements at the meeting. The closing date for us to receive questions is 10.00am on 8 September 2017, and statements by midday the day before the meeting.

Debbie Ward
Chief Executive

Contact: Fiona King, Senior Democratic Services Officer
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Date of Publication:
Tuesday, 5 September 2017

1. Apologies for Absence

To receive any apologies for absence.

2. Code of Conduct

Councillors are required to comply with the requirements of the Localism Act 2011 regarding disclosable pecuniary interests.

- Check if there is an item of business on this agenda in which the member or other relevant person has a disclosable pecuniary interest.
- Check that the interest has been notified to the Monitoring Officer (in writing) and entered in the Register (if not this must be done on the form available from the clerk within 28 days).
- Disclose the interest at the meeting (in accordance with the County Council's Code of Conduct) and in the absence of a dispensation to speak and/or vote, withdraw from any consideration of the item.

The Register of Interests is available on Dorsetforyou.com and the list of disclosable pecuniary interests is set out on the reverse of the form.

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| <p>3. Minutes</p> <p>To confirm and sign the minutes of the meeting held on 10 April 2017.</p> | <p>3 - 10</p> |
| <p>4. Public Participation</p> <p>(a) Public Speaking</p> <p>(b) Petitions</p> | |
| <p>5. Terms of Reference and Role of the Staffing Committee</p> <p>The consider a report from the Head of Organisational Development.</p> | <p>11 - 16</p> |
| <p>6. Headcount and FTE and Non-Directly Employed Contract Workforce - Quarter 1 2017/18</p> <p>To consider a report by the Head of Organisational Development.</p> | <p>17 - 28</p> |
| <p>7. Management of Attendance 2017/18 - Quarter 1</p> <p>To consider a report by the Head of Organisational Development.</p> | <p>29 - 38</p> |
| <p>8. Sickness Monitoring in the Adult and Community Services Directorate</p> <p>Following a request from the Staffing Committee at its meeting held on 24 March 2015 to provide a focus from each Directorate on sickness absence, members will receive a verbal update in relation to Adult and Community Services.</p> | |
| <p>9. Alcohol and Substance Misuse Policy</p> <p>To consider a report from the Head of Organisational Development.</p> | <p>39 - 56</p> |
| <p>10. Local Government Pension Scheme (LGPS) Employer Discretions</p> <p>To consider a report from the Head of Organisational Development.</p> | <p>57 - 72</p> |
| <p>11. Questions from County Councillors</p> <p>To answer any questions received in writing by the Chief Executive by not later than 10.00am on 8 September 2017.</p> | |